

EXCHANGE PROGRAMS – BILATERAL AGREEMENTS, NSE, North2North

INCOMING MOBILITY	
Contacts	mobilite@uqam.ca International Relations Office
ACADEMIC CALENDAR 2024-2025	
Fall Semester	September 3 to December 18, 2024
Winter Semester	January 6 to April 27, 2025
PROGRAMS AND COURSES	
Programs available for exchange students	<p>Students must choose <u>a program of studies according to the agreement between UQAM and their home institution.</u></p> <p>Certain programs cannot accept exchange students, please verify the information with the exchange program coordinator at your university before applying.</p>
Course Selection	<ul style="list-style-type: none"> ✓ Students must fill the Course Selection Form required with the application file; ✓ Students must select their courses from only one program of studies and from only one level (Bachelor’s, Master’s or Doctorate’s); ✓ Information about the programs of studies is available on the Registrar’s Office website; ✓ For each program, the courses offered can be found under the tab <i>Cours à suivre et horaires</i>; ✓ All courses identified as <i>ateliers</i> (workshop), <i>stages</i> (internships), or <i>séminaires d’intégration</i> (integration seminar) are not available for exchange students; ✓ The majority of courses offered at UQAM are worth 3 credits. A three-credit course corresponds to 45 class hours over 15 weeks or 3 class hours per week; ✓ For each course credit, you should calculate 45 hours of study outside of class hours; ✓ All exchange students must be enrolled in a full-time course load.
Credits and workload per semester	<p>The number of credits (per semester) required to be considered a full-time student:</p> <p>Undergraduate (Bachelor’s degree or Certificate):</p> <ul style="list-style-type: none"> ✓ 12 to 15 credits (4 or 5 three-credit courses) <p>Graduate levels (Master’s degree, DESS, PhD):</p> <ul style="list-style-type: none"> ✓ 6 to 9 credits (2 or 3 three-credit courses)
Undergraduate programs eligibility	Students must have completed the equivalent of at least one year of full-time study in the program in which they are registered at their home university.
Graduate programs eligibility	<p>Students must have completed their Licence.</p> <p>Some Master’s programs require successful completion of 16 years of education before participating in the exchange program at UQAM, that is to say that some candidates will need to have completed one year of their Master’s program prior to the exchange program.</p>

LANGUAGE REQUIREMENTS	
Language of instruction	All courses at UQAM are given in French. Students must be fluent in both spoken and written French when they apply.
Language Requirements	The minimum level accepted is Intermediate / Advanced or equivalent to B2 according to the Common European Framework of Reference for Languages . Test results from the following organizations are accepted: <ul style="list-style-type: none"> - School of languages or French department at the home university; - TFI (test de français international) - TCF (test de connaissance du français) - DELF (Diplôme d'études en langue française) - DALF (Diplôme approfondi de langue française) <p>IMPORTANT: If a student cannot provide any of the above, one will have to do the French test offered online at UQAM. Fees of 95.00 \$ CAD will apply.</p>
ONLINE APPLICATION	
HOW TO APPLY	
Nominations	Students must be nominated by their home university to apply. Useful information is sent directly to the exchange program coordinators at partner universities around February for the Fall semester and around June for the Winter semester.
Application Deadline	April 1 (Fall semester or Fall-Winter semesters) September 15 (Winter semester only)
Online application (step by step)	<ol style="list-style-type: none"> 1. After nomination, students will receive an email with appropriate instructions and access to the <i>MoveON</i> platform to fill the form and submit their application file. 2. Students must create a virtual account on the <i>MoveON</i> platform before accessing the form. 3. Students must gather all required documents in PDF format. 4. Students must submit the complete application online (all required documents) before deadline. <p>No file sent by email and/or sent after deadline will be accepted. Any incomplete or non-compliant file will cause undue delays in processing your request.</p>
APPLICATIONS SUPPORTING DOCUMENTS	
	<ul style="list-style-type: none"> <input type="checkbox"/> UQAM online application Form; <input type="checkbox"/> Course Selection Form signed by the responsible persons at your home institution; <input type="checkbox"/> Cover letter in French; <input type="checkbox"/> Official (certified) transcripts for each year of university studies completed and in progress, including the Licence transcripts if you are at the Master's level (provide translations); <input type="checkbox"/> List of registered courses for the current semester (preceding the exchange); <input type="checkbox"/> One letter of reference from a professor; <input type="checkbox"/> Proof of language proficiency dated no more than 2 years ago (see section <i>Language</i>)

	<p><i>Requirements</i>);</p> <ul style="list-style-type: none"> <input type="checkbox"/> Resume; <input type="checkbox"/> Portfolio for programs: visual and media arts, graphic design, environmental design and dramatic arts (scenography); <input type="checkbox"/> Photocopy of the birth certificate (or extract from the family record book) on which appear the full names of the student and both her/his father and mother.
Official Answer	<p>Fall semester: The UQAM Registrar's Office will send an official answer (acceptance or rejection) directly to the student by email as of June 1.</p> <p>Winter semester: Answers will be sent after November 1.</p>

GETTING READY

BEFORE LEAVING

The [Services à la vie étudiante](#) website is filled with practical information that will help students prepare their stay in Quebec and at UQAM.

Immigration	<p>Quebec Acceptance Certificate (CAQ) and Study permit</p> <p>If the duration of the studies is longer than 6 months, students must obtain the following documents before arrival in Québec:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Quebec Acceptance Certificate (CAQ) for studies issued by the Quebec government <input type="checkbox"/> Study Permit issued by the government of Canada (Citizenship and Immigration Canada) <p>**No student will be allowed to pursue the exchange more than one semester if one did not have the CAQ and the Study permit prior to the exchange.</p> <p>Visitor Visa</p> <p>Beware that candidates from certain countries must obtain a visa to stay in Canada even for a stay of less than 6 months. The list of those countries can be found on the Citizenship and Immigration website.</p> <p>Electronic Travel Authorization (eTA) Click here to find out if you need the eTA.</p>
Mandatory Health Insurance	<p>The law governing Quebec health insurance requires that foreign students be in possession of valid health insurance for Quebec.</p> <p>Consequently, UQAM charges all international students mandatory insurance fees of approximately CAN\$ 324.00 per semester. No insurance obtained in your country of origin will exempt you from UQAM's fees for medical coverage.</p>
Reciprocal agreements for social security (Health Insurance)	<p>If your country of citizenship has signed a reciprocal social security agreement with Quebec, you could be covered by the Régie de l'assurance maladie du Québec (RAMQ).</p> <p>The countries that have such an agreement are Belgium, Greece, Finland, France, Denmark, Luxembourg, Norway, Portugal, Romania, Serbia and Sweden.</p> <p>To find out more, please consult the RAMQ (Quebec health insurance board) website.</p>
Internships and research supervision	<p>Very important – Work and off-campus internships are not available for exchange students. Moreover, all research supervision must be assumed by the student's home university. Exchange students are not authorised to register for internship courses at UQAM.</p> <p>UQAM will not be responsible for students who intend to do an internship while on exchange.</p> <p>If you plan to do an internship at the same time as your studies at UQAM, you must obtain a</p>

	<p>work permit in addition to the study permit. <u>If you cannot obtain a work permit, it will be impossible for you to complete an internship in Quebec in addition to your participation in the exchange program.</u></p> <p>Details can be found on the Service à la vie étudiante website.</p>
--	--

ACCOMMODATION

University residences	UQAM offers University Residences for its students, but places are limited.
Apartments / rooms to rent	The Services à la vie étudiante offers students a list of apartments and rooms for rent .
Temporary accommodation	If you haven't found a permanent place before arriving in Montreal, you may consult their list of short term accommodation for temporary lodging until you find a place for the whole duration of your studies.

AFTER THE EXCHANGE

Transcripts	<p>Transcripts are sent directly to students from the Registrar's Office, two months after the end of the semester, at their personal postal address.</p> <p>Students who study at UQAM for the full academic year will receive one transcript for each semester.</p> <p>IMPORTANT: Students have to change their address at the Registrar's Office before they leave Montreal so they can receive their transcript at their home address.</p>
-------------	---

Grading System	A+ = 4.3	A = 4.0	A- = 3.7	Excellent
	B+ = 3.3	B = 3.0	B- = 2.7	Very good
	C+ = 2.3	C = 2.0	C- = 1.7	Good
	D+ = 1.3	D = 1.0		Acceptable
	E = 0			Fail